



Break-Out Session 3

The Seveso Inspector's Toolkit for Ageing Sites

Group 5

*Please save under a different name, e.g.
"Break-out Session 3 _Group 5_Presentation"*



10 Questions/Key Topics for inspection of ageing sites

19 March 2013

Joint
Research
Centre

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1. Create a list of central topics or questions for inspecting an ageing type.



- *Agenda*
- *Pre visit questionnaire. Any outstanding actions from previous*
- *Presentation of plan of works to industry*
- *Aims & objectives. Trust principles. Legal duties. Good practice*
- *Audit of Maintenance Management System (select a process at random – Not only the highest risk elements but also some less important areas)*
- *Verification of records, procedures and policies*
- *Health, safety and environmental issues*
- *Sampling of equipment (asset, upstream and downstream)*
- *Interviews with key personnel – Maintenance manager, Chief executive, health & safety manager, workers (training and competence), control room personnel, union or safety rep.*
- *Single point of contact. Make sure you make best use of time.*
- *Time for discussion with other regulators*
- *Debrief, findings, legal actions or enforcement*

19 March 2013 *Report to follow*

2. What does good practice look like?



- *Using the list you created, review each topic and come up with ideas for each one to answer the question*

What does good practice look like?